

FMAC MEETING

MOVERS Resource Center

November 13, 2025

AGENDA

- MOVERS – Updates



Helpful Hints

- **Accounts Payable**
 - *NEW* Accounts Payable Security
- **Accounts Receivable**
 - Accounts Receivable Invoice Memo Line (including an excel to assist)
 - How to Select Receipt Methods
- **Procurement**
 - How to Search for and Add Item(s) to a Purchase Requisition from Contract Line Items (COE contribution)
 - Finally Close a Purchase Order (COE contribution)
- **Budgetary Control**
 - *NEW* Budgetary Control Security
 - Budget Level
- **General Ledger**
 - What are the Chart of Account Segments
 - Appropriated Transfers

Quick Tip: Check often to view new Helpful Hints, as our Functional Team are working diligently to get approved hints posted quickly for team members.

Kudos!



Shout Out to the Procurement COE –
exceptional engagement, creating two helpful
hints that have been posted to assist others.

Thank you for leaning in and learning the
system!

MOVERS ERP Hybrid Release Notes

- Now available on the [MOVERS Resource Center](#)!
- Release Notes by Module
- Release Notes will feature:
 - Problem Statement
 - Updates
 - Resolutions
- **Subscribe** to Release Notes for email notifications.

MOVERS ERP Hybrid

Access MOVERS ERP Hybrid

MOVERS ERP HYBRID

MOVERS ERP Hybrid provides agencies with the opportunity to practice critical business processes in MOVERS while continuing operations in SAM II. This dual-entry period will help agencies prepare data, run workflows, and confirm that agency needs are met to ensure the future statewide transition to MOVERS ERP is successful.

Getting started? Use the [Accessing MOVERS ERP Hybrid](#) guide to assist you! Click the button to the top right to access the MOVERS ERP Hybrid site. To access your MOVERS Request(s), visit the [My Request](#) page. For assistance with using the My Request page, view the [My Request Helpful Hint](#).

MOVERS ERP Hybrid Assistance

MOVERS Interface Resources

MOVERS ERP Hybrid Release Notes

Workflow organization code is unclear

KB0011048 - v3.0 (Latest Version)

Subscribe

Workflow organization code is unclear

6d ago • 21 Views • ☆☆☆☆

Subscribe to this page for status updates and resolution on this specific issue:

08/01/2025	Problem: When processing a transaction that requires workflow, it is difficult to know which workflow organization code to choose because there is a list of values without descriptions. Further, there is inconsistency between modules.
09/01/2025	Update: Options are being discussed to provide consistent list of values across all modules that include both the workflow organization code value and code description.
09/22/2025	Resolution: Solution has been deployed in Hybrid environment to display consistently the workflow organization code and description.

[Click here](#) to return to MOVERS ERP Hybrid Release Notes

MOVERS – Suppliers

As of November 12, 2025:

47% are approved in MOVERS

19,867 are registered

9,255 are Spend Authorized

Work with suppliers to 1) Get Registered and 2) Provide minimum information for full approval.

****less than 300 suppliers have blanks, we are current on first review****

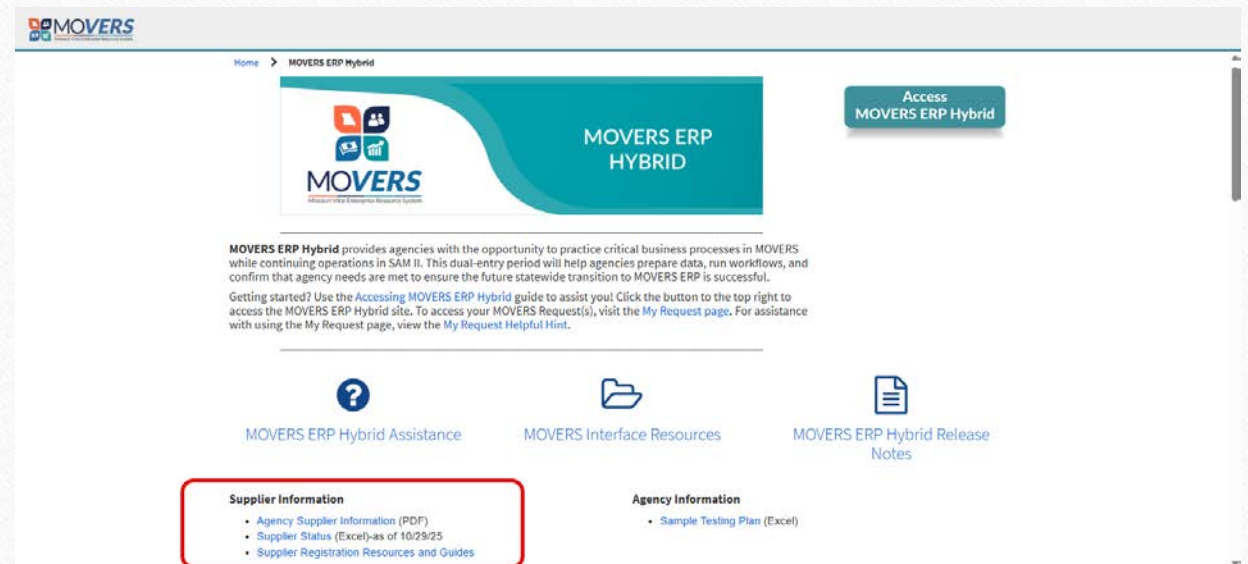
Urgent Supplier Requests

- If you have a critical payment that needs a supplier approval rushed, contact Justina Brewer or Bailey Allen.
- If you need the latest status, check in the system or on the resource center
- If you need to escalate, contact Libbie Farrell or Felicia Hubble.
- Please contact these individuals only as reaching out to individuals is distracting and slowing progress


MOVERS – Agency Supplier Resources

The following items are available resources for agencies on the MOVERS Resource Center:


- Agency Supplier Information
- Supplier Status
- Link to MissouriBUYS Resources and Guides



MOVERS – Sample Test Plan


MOVERS
Missouri's Unified Enterprise Resource System


[Home](#) > **MOVERS ERP Hybrid**




[Access MOVERS ERP Hybrid](#)

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MOVERS ERP Hybrid Assistance



MOVERS Interface Resources



MOVERS ERP Hybrid Release Notes

Supplier Information

- [Agency Supplier Information \(PDF\)](#)
- [Supplier Status \(Excel\)-as of 10/29/25](#)
- [Supplier Registration Resources and Guides](#)

Agency Information

- [Sample Testing Plan \(Excel\)](#)

Available in the Resource Center at
my.mo.gov/MOVERS

A	B	C	D	E	F	G
QA Division	Transaction Type	MOVERS Module	Completed (Y/N)	Date/document	Person	Notes
QA Commissioners Office	P-Card Expense Report/pagment -staff except OEO - no corrections	Expense				
QA Commissioners Office	P-Card Expense Report/pagment - staff except OEO - correction before final approval in Expense module	Expense				
QA Commissioners Office	P-Card Expense Report/pagment - staff except OEO - correction after final approval but before payment	Expense/Accounts Payable				
QA Commissioners Office	P-Card Expense Report/pagment - staff except OEO - correction after payment	Expense/Accounts Payable				
QA Commissioners Office	P-Card Expense Report/pagment - Cancel prior to payment	Expense/Accounts Payable				
QA Commissioners Office	Out of State Authorization (Spend Authorization) - staff except OEO and Prescription Drug Monitoring	Expense				
QA Commissioners Office - Prescription Drug Monitoring	Out of State Authorization (Spend Authorization) - Prescription Drug Monitoring staff	Expense				
QA Commissioners Office	Expense Report - staff except OEO and Prescription Drug Monitoring - no corrections	Expense				
QA Commissioners Office	Expense Report - staff except OEO and Prescription Drug Monitoring - correction before final approval in Expense module	Expense				
QA Commissioners Office	Expense Report - staff except OEO and Prescription Drug Monitoring - correction after final approval but before payment	Expense/Accounts Payable				
QA Commissioners Office	Expense Report - staff except OEO and Prescription Drug Monitoring - correction after payment	Expense/Accounts Payable				
QA Commissioners Office	Expense Report - Cancel prior to payment	Expense/Accounts Payable				
QA Commissioners Office	Expense Report - Commissioner - no corrections	Expense				
QA Commissioners Office	Expense Report - Commissioner - correction before final approval in Expense module	Expense				
QA Commissioners Office	Expense Report - Commissioner - correction after final approval but before payment	Expense/Accounts Payable				
QA Commissioners Office	Expense Report - Commissioner - correction after payment	Expense/Accounts Payable				
QA Commissioners Office	Verify an employee can add a delegate to prepare/update COA coding on their Expense Report/P-Card Expense Report	Expense				
QA Commissioners Office - Prescription Drug Monitoring	Verify an employee can add a delegate to prepare/update COA coding on their Expense Report/P-Card Expense Report	Expense				
QA Commissioners Office - Prescription Drug Monitoring	Expense Report - Prescription Drug Monitoring staff - no corrections	Expense				
QA Commissioners Office - Prescription Drug Monitoring	Expense Report - Prescription Drug Monitoring staff - correction before final approval in Expense module	Expense				

Testing Plan - Limitations

- Agency's can use the Sample Test Plan to help identify areas of testing within MOVERS.
- Please review and add additional tasks when your department has specific requirements not covered by the general plan.

Travel CSR changes

- MOVERS is not configured on current travel CSR.
- It is configured on future planned CSR that would be in effect July 1, 2026.
- The CSR will be filed before December 31, 2025, to comply with the 6-month comment period.
- Most obvious difference – meal reimbursement is not by the meal but by the day with a percentage reimbursement on the first and last day.

Reminder from October Meeting: Intercompany Module – A/R and A/P instead?

• Pros

- ~~Keeps checks from leaving Treasury~~
- ~~*may* improve reconciliations~~
- ~~Great if you know/control both sides of the transaction~~

• Cons

- Can't short pay
- Doesn't budget check
- Can't fix, must start over
- Netting is manual process
- Appears double approvals may be required
- Can't add grant funding

Intercompany Module

- We are going to use A/R and A/P.
- Next Steps:
 - Some configurations are required
 - Some processes must be scheduled
 - We are pushing for minimum deployment this month (maybe 30ish to/from combinations) so everyone can get the understanding, not waiting for all the connections to be in place

The PPRs are Running!

- The PPRs (the process to generate payments) wasn't available for awhile.
- Background: supplier emails in hybrid were modified so suppliers would not receive notifications as we were testing.
- Issue: A supplier did receive a notification from hybrid.
- Resolution: Research was completed to identify additional stored emails. Those emails have been modified. The PPRs can be safely run again.

Workflow Challenges

Concern:

- Who did the document workflow to?
- Which person has that employee number?

Reaction:

- We heard you
- Workflow is being reconfigured as we speak – will show names not numbers

Workflow change status

- Transition status:
 - General Ledger
 - Fixed Assets and Leasing
 - Accounts Payable
 - Expense Account/Pcard - about 10% complete
 - Spend Authorization (Out of State travel) - about 70% complete
 - Procurement and PPM – more complicated but will be tackled next

Non-Supplier Payments

- Review of existing use of miscellaneous vendors is complete
- A few challenges were observed
- All current miscellaneous vendors are approved for non-supplier payments in MOVERS.
- Next Steps – Email JoAnn Harbison to on-board a non-supplier payment interface, provide in the email the current SAMII vendor number used.

MOVERS – NOT FOR REAL YET

Poke the buttons

See what happens – break it NOW not when it really counts.

BE FEARLESS!

We have a great contractor to fix the system if it breaks!

QUESTIONS?