

FMAC Meeting

Updates

June 5th, 2024

SUPPLIER MANAGEMENT





Suppliers Go –Live 05/21/24

We currently have over 400 suppliers that have registered in MissouriBUYS powered by MOVERS.

New Suppliers will need to register in two (2) places, both in the current MissouriBUYS system, and in the new MissouriBUYS, powered by MOVERS.

- If the Supplier (vendor) wishes to be notified of solicitation opportunities, respond to solicitations, be awarded a contract, or receive contract payments, the supplier will need to register in both systems.
- If the Supplier does not wish to be notified of solicitation opportunities, does not need to respond to solicitations, will not be awarded a contract or will not receive contract payments, they will only need to register in MissouriBUYS powered by MOVERS.
- All Suppliers receiving payments after 07/01/25 will need to register in MissouriBUYS powered by MOVERS.
- Please note that Vendor Input Forms (VIFs) will no longer be accepted. If you have any questions, or would like to discuss options for your agency, please contact the Supplier Management Team with any questions.



Suppliers Go –Live 05/21/24

The MissouriBUYS page, missouribuyss.mo.gov, has instructions for Supplier Self Registration, and a Supplier Checklist. There are also helpful tips within the registration to assist suppliers.

State employee vendors (SE), receiving expense payments, should not register in MissouriBUYS powered by MOVERS. Please continue to send requests to set up the SE vendors to the Vendor Request email, vendor@oa.mo.gov.

Please contact the Supplier Management Team at MissouriBUYS@mo.gov or 573-751-2971 with any questions.

READINESS



Readiness - Purchase Orders Outstanding and Progress Made

Calendar Year	Transaction Count as of June 03,2024	Outstanding Amount as of June 03,2024	Change in # of Transactions since May 01,2024	\$ Value Change since May 01,2024
2011	2	761,296.19	0	(19,945.33)
2016	2	73,264.45	0	0.00
2017	6	82,071.60	(3)	(3,138.81)
2018	19	252,353.98	0	(280.51)
2019	83	1,446,837.69	(2)	(236,553.76)
2020	199	4,500,342.71	0	(719,486.56)
2021	146	2,599,682.66	(7)	(53,758.37)



Readiness - Purchase Orders Outstanding by Agency

AGENCY	June 03,2024 NUMBER OF TRANSACTIONS	June 03,2024 AMOUNT OUTSTANDING
221	1	100.00
231	3	72,241.00
300	29	16,810.03
580	28	1,400,690.27
605	90	6,727,841.30
780	18	998,287.93
812	288	499,878.75
Grand Total	457	9,715,849.28



Readiness - Outstanding Accounts Receivable as of 06/03/24

Year Due	Sum of OUTSTANDING_AMT
2000	27,429.80
2001	200.00
2002	612.00
2003	14,395.00
2004	1,144.88
2005	1,620.00
2006	370.00
2007	1,040.00
2008	3,500.00
2009	169,470.22
2010	703,545.30
2011	362,737.64
2012	135,936,070.02
2013	5,383,061.02
2014	316,970.38
2015	3,730,168.09
2016	5,653,515.50
2017	13,746,631.44
2018	7,724,771.45
2019	14,963,309.29
2020	4,139,855.66
2021	23,573,348.76
Grand Total	216,453,766.45

Readiness - Fixed Assets

- Sizable task still remains to reconcile Fixed Assets
 - As of June 1, 2021:
 - Funds out of balance: 90
 - Amount out of balance: \$31,029,379.17
 - Department range from 0.00% to 8.59% out of balance
 - As of June 1, 2024:
 - Funds out of balance: 91
 - Amount out of balance: \$74,408,847.28
 - Department range from 0.00% to 14.06% out of balance

Readiness - Fixed Asset Dispositions

Ensure fixed asset disposition documents are completed timely in SAM II for all types of assets (including software). This is most efficient after your annual inventory is completed.

Fiscal Year	Number of Transactions	Asset Amount
2016	9,767	(\$101,083,118.40)
2017	9,613	(\$92,632,818.52)
2018	7,112	(\$78,508,004.25)
2019	9,336	(\$109,317,568.19)
2020	7,989	(\$72,562,176.82)
2021	7,313	(\$72,137,153.02)
2022	8,541	(\$73,511,838.20)
2023	9,029	(\$99,304,803.76)
2024	47,068	(\$234,038,231.32)

ARPA Obligation Information Needed

- Email was sent out on May 29, 2024 requesting an updated obligation amount for the Governor's office by June 7th 2024
- Spreadsheet consists of 3 tabs
 - Tab1- is a summary of obligation by project
 - Tab 2- is a detail list by Agreement/Project
 - Tab 3 is a comparison in which identifies tabs 1 and 2 match.
- If you have questions please email Michelle @ michelle.pummill@oa.mo.gov and cc Krista @ Krista.Porter@oa.mo.gov

ARPA Obligation Requirement

To constitute an obligation for purposes of the SLFRF rule, the agreement must satisfy the conditions below:

one of the following conditions:

- it imposes conditions on the use of funds by the agency, department, or part of government receiving funds to carry out the program;
- it governs the provision of funds from one agency, department, or part of government to another to carry out an eligible use of SLFRF funds; or
- it governs the procurement of goods or services by one agency, department, or part of government from another.

AND

satisfies **ALL** of the following conditions:

- it sets forth specific requirements, such as a scope of work and project deliverables;
- it is signed by the parties to the agreement, or otherwise evidences that each party has assented to the agreement; and
- it does not disclaim any binding effect or state that it does not create rights or obligations

Change Orders for ARPA

Change orders and contingencies are allowed if the contract entered into by December 31, 2024 expressly provides for change orders or contract contingencies and the funds are available. For additional information see FAQ 17.16, which reads in part as follows: “...In general, recipients cannot re-obligate funds or obligate additional SLFRF funds after the obligation deadline of December 31, 2024. However, if a contract entered into by December 31, 2024, expressly provides for change order or contract contingencies, the recipient may use SLFRF funds to cover increased costs attributable to such change order or contract contingencies....”

Please ensure all agreements and contracts have change order or contract contingencies in order to make future changes.

ARPA Obligation Resources

- SLFRF Webinar | Updated FAQs on Obligations- <https://www.youtube.com/watch?v=Tf9IZZHyjAA>
- Slide deck for above Webinar <https://home.treasury.gov/system/files/136/Obligation-Webinar-Deck-V1.pdf>
- Updated obligation-related FAQs <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule-FAQ.pdf>

ARPA Fixed Assets

- ARPA fixed asset should be capitalized in the fund the asset would have otherwise been purchased from had the ARPA money not been available (similar to the completed projects JVs).
- Do not capitalize it in an ARPA fund because those funds are temporary.
- In order to keep the system in balance, if an asset is purchased using ARPA funds, please treat the purchase as a donated asset and expense it using object code 2675 on the payment document.
- Then add the asset to the appropriate fund by processing a JVR with FA prefix that debits the asset and credits revenue source 1504.
- Please have these correct this week as the deadline for corrections has passed.

P-Cards and PLDA

- Check small print when registering team members
- Potentially signing up for auto-renewals which will charge to P-Card
- Why do charges still occur on expired P-Card accounts
 - Provided authorization with initial purchase
 - Auto-renewals require action to cancel subscription within specific timeframe

Upcoming Deadlines

- Governor's Obligation Deadline: June 7, 2024
- ARPA Portal Obligation Deadline: June 3, 2024 (ASAP)
- ARPA Admin and Payroll Estimate Deadline: June 3, 2024 (ASAP)
- SAMII Payment and JV request Cutoff (Staff services): June 20, 2024
- SAMII Final Payments sent: June 26, 2024

Distribution Lists

- Would you like to be added to a Distribution List?
 - SAM II Financial: <https://lists.mo.gov/mailman/listinfo/samii-fin>
 - SAM II HR/Payroll: <https://lists.mo.gov/mailman/listinfo/samii-hr>
 - MissouriBUYS: <https://lists.mo.gov/mailman/listinfo/missouribuys>
- SAM II Financial and HR/Payroll Bulletins: <https://samii.mo.gov/>

Meeting Wrap up

- **FMAC attendance:**
 - Participation – who, why and how
 - Contact Felicia.Hubble@oa.mo.gov
- **Communication:**
 - Make sure it is happening
 - Top down
 - Bottom up
 - Back and forth (within and across departments)
- **Feedback:**
 - Critical to successful project
 - Give it
 - Ask the questions
- **FMAC Topics:**
 - If you have any questions/topics/issues you would like addressed on a future FMAC call, contact Felicia.Hubble@oa.mo.gov