

FINANCIAL MANAGEMENT ADVISORY COMMITTEE MINUTES

November 4, 2015

The Financial Management Advisory Committee met on Wednesday, November 4, 2015. The following attended:

<u>NAME</u>	<u>DEPARTMENT/DIVISION</u>
Stacey Jacobs	STC
Sherry Hess	DIFP-PR
Cindy Luebbering	DNR
Jennifer Wilbers	MGC
Cyndi Voss	MDC
Christina Freeman	OA/ITSD
Theresa McDonald	DSS
Barb Lews	DOLIR
Melissa Blankenship	Lottery
Dee Cook	MDC
Sherry Reeves	DED
Julie Keilholz	DED
Vickie Akin	OA/FMDC
Traci Hadley	OA/FMDC
Chris Lauglin	MSHP
Brent Miller	MSHP
Brian Dowden	OSCA
Anna Duncan	DIFP
Amy Blankenship	MoDot
Nancy Holtschneider	DOR
Cindy Dixon	OA/GS
Arlene Boessen	AGO
Kim Sandbothe	DIFP-Finance
Stacey Hirst	DED
Debbie Davis	Credit Unions
Dana Kliethermes	MDA
Debbie Burnette	DHE
Stacia Steinman	DPS
Carol Willhite	DPS
Robin Burkhart	DESE
Renee Godsey	DHSS
Carol Newgaard	SAO
Robyn Vogt	SAO
Kim Spraggs	SAO
Felicia Hubble	OA/Accounting
Brenton Siverly	OA/Budget and Planning
Diane Kemna	MVC
Stacy Neal	OA/Accounting
Karen Boeger	OA/Purchasing
Libbie Farrell	OA/Accounting
Dwayne Rasmussen	OA/Accounting

MISSOURI FINANCIAL MANAGEMENT ADVISORY COMMITTEE

8:30 A.M.

November 4, 2015

Room 500, HST Building

MINUTES

Presentations:

- **ACA Reporting** – Libbie Farrell
 - Discussed Standard Measurement, Administrative Period, Stability Period.
 - An overview of the 1095C was given – employees by March 31.
 - 1095B will be received from MCHCP/Healthcare provider this will include dependants.
- **Q&A on MissouriBUYS** – Stacy Neal
 - Question on Timeframes: Timeframes on Request to PO were discussed.
 - Question on Vendor Input Forms
 - OA is still accepting Vendor Input Forms.
 - There will be a condensed version of the Vendor Registration to help Vendors.
 - OA/Accounting cannot register a vendor.
 - OA/Accounting is contacting vendors based on their registration deficiencies.
 - Contract vendors will be contacted first as contracts will be migrated to MissouriBUYS from SAMII Financial.
- **Q&A on Meals** – Dwayne Rasmussen
 - The GSA changed the way they calculate the meal rates and St Louis rate had to be reduced accordingly.
 - There were some Out-Of-State rate changes.

Status Reports:

- OA Fleet Management
 - Last year for Chevy Impala – early cutoff Mid-December for Purchase. Get the request to Cindy Dixon for FY16.
- OA/DPMM
 - Master Lease was awarded.
 - Bid Board is up.
 - Working on issues with on-line bids.
 - Pat Bacon is working on updating the IFP template for MissouriBUYS.

Next Meeting: January 6, 2016, 8:30 – 10:00, Room 500 HST Building