

FINANCIAL MANAGEMENT ADVISORY COMMITTEE MINUTES

July 1, 2015

The Financial Management Advisory Committee met on Wednesday, July 1, 2015.

The following attended:

<u>NAME</u>	<u>DEPARTMENT/DIVISION</u>
Vickie Akin	OA/FMDC
Bonnie Steenburgen	OA/FMDC
Nancy Loethen	OA/FMDC
Andrea Beck	DESE
Robin Burkhart	DESE
Jessica Opie	OA/Accounting
Julie Keilholz	DED
Lindsay Sanders	DED
Karen Boeger	OA/Purchasing
Bob Sievert	Civic Initiatives
Dana Kliethermes	MDA
Lenard Lenger	DOC
Mike Hancock	OSCA
Nicole Hackmann	STO
Robyn Vogt	SAO
Kim Spraggs	SAO
Geoff Luebbering	DNR
Carol Willhite	DPS
Pam Sandbothe	DESE - VR
Julie Miller	MVC
Felicia Hubble	OA/Accounting
Deanna Tillison	DHSS
Cyndi Voss	MDC
Lindsey Evers	MDC
Shirley Bock	MoDot
Jennifer Wilbers	MGC
Debbie Crossnoe	OA/ITSD
Dwayne Rasmussen	OA/Accounting
Stacey Jacobs	STC
Melissa Blankenship	MO Lottery
Carol Newgaard	SAO
Mike Clark	DMH
Theresa McDonald	DSS
Chris Laughlin	MSHP
Levi Woods	OA/FMDC
Rebecca Brinkley	OA/FMDC
Stacy Neal	OA/Accounting

MISSOURI FINANCIAL MANAGEMENT ADVISORY COMMITTEE

8:30 A.M.

July 1, 2015

Room 500, HST Building

MINUTES

Presentations:

- **Security and changes due to the EMV chip cards** – Collector Solutions, Jerry Wingate, discussed the security involved with accepting credit cards and the changes coming with the issuance of the EMV chip cards
 - PCI compliant (<https://pcisecuritystandards.org>)
 - EMV – Euro pay MasterCard Visa – the magnetic strip on the back of cards will be discontinued and all new technology will have EMV. EMV cannot be duplicated. This will shift liability from card issuer to merchant.
 - Jerry Wingate contact information: 573-418-3299, jerryw@collectorsolution.com
 - Website: www.collectorsolutions.com

Status Reports

- OA/Accounting
 - MissouriBUYS
 - Agencies will be receiving regular notices regarding the MissouriBUYS system.
 - MissouriBUYS will have a near real-time interface with SAMII Financial.
 - New User IDs will be issued.
 - Documents coming from MissouriBUYS will go through the edits in MissouriBUYS and will interface to SAMII Financial with all approvals applied (ex. 3 Way Matching).
 - MissouriBUYS will assign a new vendor number starting with MB when feeding to SAMII Financial.
 - There will be 3 Phases:
 - Vendor Registration
 - Solicitations
 - Order Management
 - The 1% Admin Fee on contracts only applies to State-wide contracts (excluding P-Card, Master Lease, WEX).

- State Treasurer's Office
 - Gerri Howard is the new Assistant Director of Banking.
 - Biennium has ended. The Biennial transfer calculations will be sent soon. Agencies will only be contacted if they have a transfer.
- OA/ITSD
 - SDC Cap and Telecom Cap are posted to the ITSD Website. If you have questions, contact Crystal Wessing or Debbie Crossnoe.
 - FY16 Budget for Consolidated agencies will be out soon.
- OA/Fleet Management
 - Vehicle Roll-Over Contracts – Agencies should look at replacement plans and use roll-over pricing.
 - Last year for the Chevy Impala.
- OA/DPMM
 - Working on OA Rules Review and Disparity Study.
- SAO
 - State Wide Financial Statement Audit preparation – agency crews will soon be out to agencies and requesting the survey responses.
 - Submitting Audit Adjustments timely is helpful.
 - State Wide Single Audit
 - Submitting SEFA Schedules timely is helpful.

Next Meeting: September 2, 2015, 8:30 – 10:00, Room 500 HST Building