

## FINANCIAL MANAGEMENT ADVISORY COMMITTEE MINUTES

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The Financial Management Advisory Committee met on Wednesday, May 1, 2019. The following attended:

<u>NAME</u>	<u>DEPARTMENT/DIVISION</u>
Amy Blankenship	MGC
Jennifer Wilbers	DPS
Theresa McDonald	DSS
Robin Burkhart	DESE
Audrey Cunningham	DOLIR
Christine Laughlin	DPS/Hwy Patrol
Brent Miller	DPS/Hwy Patrol
Melisa Rohrbach	DOC
Susan Pulliam	DOC
Michelle Mealy	Lottery
Kate Wieberg	DMH
Renee Godsey	DHSS
Julie Miller	OSCA
Jocelyn Oligschlaeger	OA/Accounting
Amanda Locke	OA/Accounting
Stacey Hirst	DED
Julie Keilholz	DED
Tara Dampf	OA/ITSD
Carolyn Aggeler	OA/ITSD
Stacy Neal	OA/Accounting
Jessica Prater	OA/Accounting
Pam Victor	DHE
Dee Cook	MDC
Jeff Barlow	DHE
Tracy Farris	DNR
Christina Wilkerson	MoDot
Nancy Holtschneider	DOR
Nicole Hackmann	STO
Melissa Gilman	MVC
Carla Massman	MVC
Felicia Hubble	OA/Accounting
Kim Sandbothe	DIFP/Finance
Garrett Pitts	DIFP/Finance
Tom Veasman	MoDot
Kerri Tuttle	OA/Personell
Sarah Hagenhoff	DESE/VR

## MISSOURI FINANCIAL MANAGEMENT ADVISORY COMMITTEE

8:30 A.M.

May 1, 2019

Room 500, HST

### MINUTES

#### Presentations:

- **LinkedIn Learning** – Kerri Tuttle, OA Personnel
  - Demonstration given how to use LinkedIn Learning
    - Searching Capabilities
    - Courses instruction vs. Videos
    - Printing of Certificates to show completion
  - It is up to each Department if LinkedIn Learning counts towards MTR
  
- **ERP Update** – Stacy Neal, OA Accounting
  - ERP Consultant has been awarded – ISG
  - Lucas Knipp no longer on the MissouriBUYS project
  - Business Preparations should begin
    - Reconcile Fixed Assets
    - Identify Current Checks
    - Review Chart of Accounts
    - Identify Data Used
    - ITSD is documenting Interfaces
  - Agencies should start to identify staff who they plan to utilize in the project

#### Status Reports

- STO
  - Check Disbursement awarded to Central Bank
  - When utilizing new Banking Services reach out to STO to ensure it is covered under contract.
  - Unclaimed Property list will be sent out to agencies
  
- OA ITSD
  - Tara Dampf will be taking over Crystal Wessing's vacated position.
  
- OA Accounting
  - Electronic Retention of Documents, there is a statutory problem with getting rid of the paper invoice. Working to get statute changed.
  
- OA Budget and Planning
  - Session Update

**Next Meeting:** July 3, 2019, 8:30am, WebEx