

FINANCIAL MANAGEMENT ADVISORY COMMITTEE MINUTES

May 1, 2013

The Financial Management Advisory Committee met on Wednesday, May 1, 2013. The following attended:

<u>NAME</u>	<u>DEPARTMENT/DIVISION</u>
Andrea Beck	DESE
Audrey Cunningham	DOLIR
Britni Campbell	MoDOT
Carol Newgaard	SAO
Carol Willhite	DPS
Christina Wilkerson	MoDOT
Christy Knipp	SEMA
Cindy Luebbering	DNR
Cyndi Voss	Conservation
Dana Kliethermes	MDA
Debbie Crossnoe	OA-ITSD
Debbie Davis	DIFP-CREDIT UNIONS
Dwayne Rasmussen	OA
Jayne Masek	DOC
Julie Herigon	MoDOT
Julie Miller	MVE
Kyle Lootens	DIFP-INSURANCE
Mike Clark	DMH
Mike Hancock	OSCA
Pamela Sandbothe	DESE-VR
Rebecca Imhoff	DOR
Renee Godsey	DHSS
Robin Burkhart	DESE
Stacey Hirst	DED
Stacey Jacobs	STC
Stacy Wright	DSS-DFAS
Theresa McDonald	DSS
Tracey Brown	DED

Presentations:

◆ Laurie Hines, Special Assistant to the Director, Department of Health & Senior Services

Presentation regarding **GROW-MO** (Grants Resources and Opportunities Warehouse):

- Using the basics of SharePoint, this site was created to provide a warehouse/library/discussion group of grant opportunities and best practices across state agencies.
- Governor's expectation is that all agencies will use this site for all grant applications.
- Administration wants this to be a way to reach across state agencies for cross-agency collaboration for Federal Grant Funds.
- This site will track grants up to the point of award. Agencies will need to make sure to update site as grants are awarded or not awarded.
- Topics on the site include:
 - Grant Opportunities
 - Grant Applications by Agency
 - Grant Discussion – training, discussion
 - Site Discussion – problems or suggestions regarding the site
 - Grant Education/Training – Instruction Manual for using GROW-MO (attached to this e-mail).

Status Reports:

State Treasurer's Office

- ◆ Nicole Hackmann could not attend but she sent Cyndi an e-mail and encouraged all agencies to claim their unclaimed property.

OA – Accounting

- ◆ Dwayne Rasmussen reported the following:
 - The **waiver** regarding 1 CSR 10-3.010 "Preapproval of Claims and Accounts: Definitions/Examples" that would allow electronic signatures and source documents is waiting for signature. Agencies will not have to wait for the actual CSR to be updated; agencies may act as soon as the waiver is signed. (No news as of 5/22/13 – FMAC will keep you posted.)
 - Vandee DeVore has been working with agencies regarding federal debt offsets. If there is anything not being worked on, please contact Vandee.
 - Coop Agreements should come out next week (*week of May 6*) with minimum wording changes.

Other Discussions

- ◆ Andrea Beck reported the following from the FMAC subcommittee formed to respond to the OMB Reform Proposals:
 - Comment period was extended to June 2, 2013.
 - There were sections/areas referred to in the Proposal and Missouri's response was organized by these sections:

- Administrative Requirements
- Reforms to Cost Principles
- Reforms to Audit Requirements

Andrea discussed these sections and the committee's response in detail. Cyndi Voss had previously provided the response as an attachment with the FMAC Agenda for May e-mailed on 4/25/13 [**MORESPONSE.doc**].

- Dwayne will check with Stacy Neal to see how/who will submit state comments to OMB. [Update: OA has submitted Missouri's response to the Regulations.gov website and NASACT]
- ◆ Cindy Luebbering wanted to know if there was any interest in bringing Management Concepts to Missouri for grants training. Let Cindy know if you are interested – Cindy.Luebbering@dnr.mo.gov
- ◆ Other informal discussions were also held regarding the following:
 - Request for information regarding procedures for wireless services, wireless contracts, and usage allowed for employees.
 - iTrack fixed asset system.

Next meeting: July 3, 2013, 8:30 - 10:00 a.m., Room 500 HST