

FINANCIAL MANAGEMENT ADVISORY COMMITTEE MINUTES

The Financial Management Advisory Committee met on Wednesday, January 15, 2020. The following attended:

| <u>NAME</u> | <u>DEPARTMENT/DIVISION</u> |
|-----------------------|----------------------------|
| Dawn Urban | DPS/DFS |
| Audrey Cunningham | DOLIR |
| Connie Landolt | DCI/PSC |
| Stacey Hirst | DED |
| Chris Surface | OA-B&P |
| Nancy Holtschneider | DOR |
| Jessica Prewett | DPS |
| Stacia Steinman | DPS |
| Tara Dampf | OA/ITSD |
| Libbie Farrell | OA/Acct |
| Felicia Hubble | OA/Acct |
| Sara Hagenhoff | DESE/VR |
| Suzette Kempker | MoDot |
| Lynn Cannon | OA/Acct |
| Christina Wilkerson | MoDot |
| Pam Victor | DHEWD |
| Julie Coon | DHEWD |
| Karen Boeger | OA/Purchasing |
| Courtney Stalter | OA/Purchasing |
| Crystal Wessing | OA |
| Amanda Locke | OA/Acct |
| Pam Sanbothe | DHSS |
| Mike Hancock | OSCA |
| Tom Veasman | MoDot |
| Joel McNutt | MoDot |
| Alan Clements | MDA |
| Laura Barry | MDA |
| Tara Giordano | DSS |
| Jocelyn Oligschlaeger | OA/Acct |
| Britni Buechter | OA/Acct |
| Sheila Roberts | SAO |
| Jessica Fick | MDC |
| Garrett Pitts | DCI/Insurance |
| Laura Munsterman | DCI/PR |
| Bridget Otto | DCI/PR |

Tracy Farris
Brian Downden
Lori Huhn
Melisa Rohrback

DNR
OSCA
DOC
DOC

MISSOURI FINANCIAL MANAGEMENT ADVISORY COMMITTEE

8:30 A.M.

January 15, 2020

Room 750, HST

MINUTES

Presentations:

- **ERP Update** – OA/Accounting
 - Consultant has recommended two RFPs one for the software and one for the integrator. This will give the State of Missouri the option for the best contractor for each piece.
 - Goal to have software awarded by August – Bid should be posted shortly.
 - Once the software contract is awarded, the bid for integration services will be posted with award goal approximately March 2021. Given the work involved this may be moved back to June of 2021.
 - Budget will go live first. (12 months for implementation.)
 - Financial will go second, overlapping Budget implementation. (22-24 months form implementation.)
 - HR will go last, overlapping Financial implementation. (22-24 months for implementation.)
 - Accounting has asked for 2 FTE in the budget to help with data cleansing (ex. Reconciliation, etc.) The hope is to do most of the data cleansing centrally.
 - Agency staff will be needed in beginning of FY22. Support may be needed before then, but nothing significant.
 - Lynn Cannon is the Financial Lead. Chris Surface is the Budget Lead.

- **CAFR Information** – OA/Accounting
 - See PowerPoint Presentation

Status Reports

- OA Accounting
 - Reminder about agencies being billed for W-2s. Agencies need to submit their billing code to OA Accounting. W-2s will be posted on ESS early next week (Jan. 20-24).
- OA Purchasing
 - Reminder about the FYE deadline memo.
 - There will be update to Procurement Manuals.
 - Pursuing a major training initiative for staff and state agencies. This will be integrated into MoLearning.
 - Evaluator training will also be updated.

Next Meetings: March 4, 2020, 8:30am, HST Building Room 400
 May 13, 2020, 8:30am, HST Building Room 750
 July 1, 2020, 8:30am, HST Building Room 850