



WHAT'S NEXT?

MISSOURIBUYS CURRENT USAGE

- 3,543 purchase orders generated
 - 9 Departments
 - Over \$13 million ordered in MissouriBUYS
- 4,628 receipts
- 3,816 invoices
 - Over \$10 million paid out of MissouriBUYS

IMPLEMENTATION

July 1st, 2018, SAMII will no longer be available to process procurement transactions. Contracts will no longer be established in SAMII or accessible by SAMII.

INTERIM TARGET

By February 1st, 2018, all departments/organizations will have access to MissouriBUYS and will have entered and accepted at least one order management document (request/PO/receipt/invoice document).

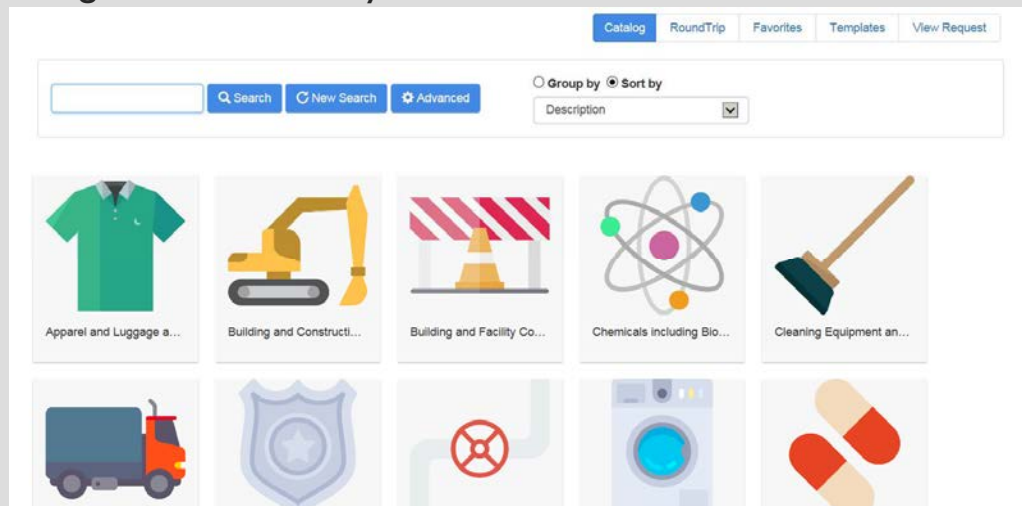
INTERIM TARGET

- By March 1st, 2018, all departments/organizations will process all purchases to the Roundtrip vendors thru MissouriBUYS. These include purchases to:

Supplier Name	Description	Contract Number
Anixter, Inc	Anixter, Inc	CT170012001
Fastenal Company	Fastenal Company	C111207002
Fisher Scientific Company LLC	Fisher Scientific Company LLC	CC160627001
Grainger Industrial Supply	Grainger Industrial Supply	C111207001
Graybar Electric Company Inc	Graybar Electric Company Inc	CG160740001
MEDLINE INDUSTRIES, INC.	MEDLINE INDUSTRIES, INC.	C113120004
Metro Office Solutions	Metro Office Solutions	C115144001
MSC Industrial Supply	MSC Industrial Supply	C111207003
Office Depot Inc	Office Depot Inc	C115144002
Staples Advantage	Staples Advantage	C115144003
Wise El Santo Company, Inc.	Wise El Santo Company, Inc.	CC170672001

INTERIM TARGET

- By May 1st, 2018, all departments/organization will process all purchases on contracts that are setup as catalogs in MissouriBUYS. This includes all roundtrip vendors above and internal hosted catalogs. The internal hosted catalogs are reachable by this screen:



P-CARDS

- P-Card is in it's final stages of testing and will be available for use.
 - No receivers or invoices will need to be completed in MissouriBUYS
 - Purchase Orders will not integrate to SAMII.
- Integrated Suppliers
- Will pay UMB as it is done today in SAMII – No changes

TIPS

- General
 - When searching may have to use single asterisk or double asterisk.
- Purchase Orders
 - Do not mix P-Card orders with non-P-Card orders
- Receivers
 - If over-received, can complete a negative receiver.
- Invoices
 - Invoicing module has changed, ensure users work complete all tabs and click submit.

TROUBLE SHOOTING AND PROBLEM REPORTING

- Route through your Agency Contact first to go through the appropriate channels.
- Plan to use OHD as ticketing system for problems.

A FEW RECENT UPDATES

- Invoicing updates to be able to pay multiple POs with one invoice number
- Invoice View Updates – Improved search
- Bid Board Updates
- Keyword filters improvements
- Generated bid tab sheets improvements

IMPENDING IMPROVEMENTS

- No major functionality changes are planned for the future. The invoicing module was the last major functionality change.
- eInvoicing
- QI
 - Default Accounting Codes
 - Apply to All Functionality
 - Published Report Enhancements

COMMUNICATION

- MissouriBUYS distribution list subscription can be found at <https://samii.mo.gov/missouribuy> We will begin to use this list to distribute information to all users.

The screenshot displays the SAM II website interface. At the top, the SAM II logo is accompanied by the tagline "Statewide Advantage for Missouri". A navigation bar includes links for "MO.gov", "Governor Eric Greiters", "Find an Agency", "Online Services", and a search box. Below this, a secondary navigation bar lists "Home", "Financial", "Human Resources/ Payroll", "Data Warehouse", and "General Info".

The main content area is divided into two columns. The left column, titled "MissouriBUYS", contains a list of links:

- Frequently Asked Questions (FAQs)
 - Internal MissouriBUYS FAQs (For Internal Use Only)
 - Clearing Web Browser Cache/History (Internet Explorer)
- Security Form Documents
 - Coding Guide
 - Agency Security Request Form
- System Demonstrations
 - Order Management Demonstration
- Training Manuals and Procedures
- Training Videos
- Vendor Help Documents
- Weekly Message Attachments/Screenshots/Icons
- Distribution List

The right column, titled "General Info", contains a list of links:

- Distribution List
- SAM II Financial and HR Training
- MissouriBUYS and SAM II
 - MissouriBUYS Training Manuals and Procedures
 - MissouriBUYS Log-In

EXPERIENCES?