

FINANCIAL MANAGEMENT ADVISORY COMMITTEE MINUTES

January 3, 2018

The Financial Management Advisory Committee met on Wednesday, January 3, 2018. The following attended:

<u>NAME</u>	<u>DEPARTMENT/DIVISION</u>
Amy Duncan	DIFP
Sherry Hess	DIFP-PR
Karen Boeger	OA-Purchasing
Stacey Hirst	DED
Julie Miller	MVC
Melina Scheperle	STC
Libbie Farrell	OA - Accounting
Kerry Branch	DHE
Nancy Holtschneider	DOR
Sheila Roberts	SAO
Vickie Akin	OA-FMDC
Georgeta Dacila	OA-FMDC
Lucas Knipp	OA-ITSD
Tara Dampf	OA-ITSD
Kim Spraggs	SAO
Josh Allen	SAO
Tom Veasman	MODot
Stacia Steinman	DPS
Renee Godsey	DHSS
Carol Willhite	DPS
Dee Cook	MDC
Jennifer Wilbers	MGC
Tracy Farris	DNR
Felicia Hubble	OA-Accounting
Stacy Neal	OA-Accounting
Nicole Hackmann	STO
Theresa McDonald	DSS
Melisa Rohrbach	DOC
Susan Pullian	DOC
Suzette Kempker	MODot
Mike Hancock	OSCA
Brian Downden	OSCA
Chris Laughlin	MSHP
Brent Miller	MSHP

MISSOURI FINANCIAL MANAGEMENT ADVISORY COMMITTEE

8:30 A.M.

January 3, 2018

Room 500, HST Building

MINUTES

Presentations:

- **MissouriBUYS – Stacy Neal**
 - All POs in MissouriBUYS by July 1
 - Goal for February 1 to process a PO in MissouriBUYS
 - Goal for March 1 to process a Round Trip order in MissouriBUYS
 - Goal for May 1 to process a catalog purchase in MissouriBUYS

Status Reports

- STO
 - EPCOR dues – STO pays for everyone
 - Agencies can buy NACHA rules separately, you don't have to pay dues to get the rules.
 - Biennial Transfer will be posted soon
 - RFP for the lock box will be sent out; currently only used by DSS
- OA Accounting
 - IRS tax forms can be sent to OA Accounting for signature and thus OA Accounting can defend the forms if needed.
- OA Purchasing
 - SDA – will have a requirement that solicitations have to be issued through MissouriBUYS
- State Auditor's Office
 - CAFR Audit will be released in the middle of the month.
 - Single Audit should be completed by the end of March

Next Meeting: March 7, 2018; 8:30 – 10:00, Room 500 HST Building